



LIBRARY CHECKOUT

- 1) Select items from shelf and bring over to the iPad.
- 2) Click **Scan** and hold up the back of the book to the camera, to capture the QR code.
- 3) Click Checkout in bottom right of the screen.
- 4) Click **QR code icon** and scan library card **OR** enter email. Click OK.
- 5) You will receive an email in 3 weeks asking you to return your item. You may extend it online at www.libib.com/u/rbcquest.



ONLINE LIBRARY/HOLDS

- 1) Obtain a library account by emailing aliciamiller@restonbible.org.
- 2) Navigate to www.libib.com/u/rbcquest & click "need password?"
- 3) **To place a hold**, select Add Hold. At the bottom of the screen, select Complete. *Items that are available will immediately be checked out to you. For unavailable items, you will receive an email when your hold is ready.*
- 4) To extend your checkout, login and select your patron account page. Click Renew, and it will be extended to you for an additional 3 weeks.